



^Edmonds ^Everett ^Granite Falls ^Housing Authority of Snohomish County ^
^Lake Stevens ^Lynnwood ^Marysville ^Mill Creek ^Mountlake Terrace ^
^Mukilteo ^Snohomish ^Snohomish County ^Woodway ^

Alliance for Housing Affordability Joint Board
Wednesday, November 20, 2013
Snohomish County Administration Building East
Conference Room 6A04, Sixth Floor
4:30 PM – 5:50 PM

Meeting Notes

The meeting of the Alliance for Housing Affordability Joint Board was convened at 4:35 PM on Wednesday, November 20, 2013 at the Snohomish County Administration Building East.

Participating:

Becky Ableman	City of Lake Stevens
Bill Anderson	City of Woodway
Kristen Cane	Housing Authority of Snohomish County
Camille Chriest	City of Mill Creek
Bob Davis	Housing Authority of Snohomish County
Owen Dennison	City of Snohomish
Kristina Gallant	Alliance for Housing Affordability
Jennifer Gregerson	City of Mukilteo
Mayor Karen Guzak	City of Snohomish
Chris Holland	City of Marysville
Shane Hope	City of Mountlake Terrace
Ken Katahira	Snohomish County
Dave Koenig	City of Everett
Corbitt Loch	City of Lynnwood
Glen Pickus	City of Mukilteo
Mary Jane Brell Vijovic	Snohomish County
Kyoko Wright	City of Mountlake Terrace

1. Introductions:

The meeting was called to order by Becky Ableman and participants introduced themselves. Everyone acknowledged the success of the Interlocal Agreement efforts and launching the start of the organization's work.

2. Discussion of Board Composition and Procedure

Participants presented their nominees for the joint board or provided updates on their nomination process. Several jurisdictions must wait until January to nominate members.

Becky Ableman presented the budget for FY 2014 which had been attached to the ILA. A motion was made and seconded to approve the budget. Participants voted in favor of the budget.



Participants discussed meeting timing and frequency. For the long term, the group agreed to quarterly meetings held on the 4th Wednesday of the month in which the quarterly meeting is held. To support the group as it is being established, meetings will be held in January, February, and March of 2014. A meeting for the second quarter will be held in June 2014, at which point the quarterly schedule will continue.

Participants discussed selection of a chair and vice chair. Mayor Karen Guzak moved to nominate Jennifer Gregerson as chair. Bill Anderson seconded and the motion passed unanimously. Becky Ableman moved to nominate Bill Anderson as vice chair. Kyoko Wright seconded and the motion passed unanimously. Rotation of the chair and vice chair, and other protocol, will be discussed in the January meeting.

3. Discussion of Draft FY2015 Budget and Work Plan

Kristina Gallant presented a draft budget and work plan for FY 2015, which participants discussed. Kristina will update the budget to reflect cities' 2013 OFM populations and distribute to the group. Once circulated, representatives must bring the updated budget to their councils for discussion before March 2014.

While discussing the work plan, the group agreed that preparing housing profiles for each city and other research support for comprehensive plan updates was the top priority for 2014. Several members discussed the need to start other tasks at the same time. Kristina proposed presenting each complete housing profile to the city's council, along with a general introduction to housing affordability issues as they relate to their jurisdiction to begin the group's outreach efforts. The group agreed. Kristina will prepare a draft schedule for completing the remaining profiles for the January meeting.

3. Fiscal Agent Report

Shane Hope presented a 2013-2014 Financial Report on behalf of the Fiscal Agent, the City of Mountlake Terrace. Shane also reported that all parties to the ILA have received invoices for their 2013-2014 contributions, and that the ILA has been recorded.

4. Next Steps

The next meeting will take place on January 22nd, 2014 at 4:30 PM in the same location.

9. Adjournment

The meeting was adjourned at 5:15 PM.